



## YEARLY STATUS REPORT - 2020-2021

### Part A

#### Data of the Institution

<b>1.Name of the Institution</b>		Government College, Israna
• Name of the Head of the institution	Dr. Sandep Kandhwal	
• Designation	Principal	
• Does the institution function from its own campus?	Yes	
• Phone no./Alternate phone no.	9138162981	
• Mobile No:	9813960999	
• Registered e-mail	gcisrana@gmail.com	
• Alternate e-mail	gcisrana@gmail.com	
• Address	Govt. College, Israna-Pardhana Road, Near Police Station	
• City/Town	Panipat	
• State/UT	Haryana	
• Pin Code	132107	
<b>2.Institutional status</b>		
• Type of Institution	Co-education	
• Location	Rural	
• Financial Status	UGC 2f and 12(B)	

• Name of the Affiliating University	Kurukshetra University Kurukshetra				
• Name of the IQAC Coordinator	Dr. Rajpal Kaushik				
• Phone No.	9813960999				
• Alternate phone No.	9813960999				
• Mobile	9813960999				
• IQAC e-mail address	gciactivities@gmail.com				
• Alternate e-mail address	gciactivities@gmail.com				
<b>3. Website address (Web link of the AQAR (Previous Academic Year))</b>	<a href="http://gcisrana.ac.in/Data?Menu=2cT+ANJDwsc=&amp;SubMenu=5uDhveJ32A8=">http://gcisrana.ac.in/Data?Menu=2cT+ANJDwsc=&amp;SubMenu=5uDhveJ32A8=</a>				
<b>4. Whether Academic Calendar prepared during the year?</b>	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="http://gcisrana.ac.in/QuickLinks?ID=BFcJrpmMV3E=">http://gcisrana.ac.in/QuickLinks?ID=BFcJrpmMV3E=</a>				
<b>5. Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	C++	Nil	2004	16/02/2004	16/02/2009
<b>6. Date of Establishment of IQAC</b>			09/12/2020		
<b>7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
All students of the college	Library Grant	DGHE Haryana	2020/365	350000	
All girl students of the college	Women Cell Grant	DGHE Haryana	2020/365	30000	
All students of the college	Earn While You Learn	DGHE Haryana	2020/365	100000	

All students of the college	Assistance for Science Exhibition	DGHE Haryana	2020/365	67575
All students of the college	Augmentation of Laboratories	DGHE Haryana	2020/365	194505
All students of the college	Passport for students	DGHE Haryana	2020/365	244500
Teaching, Non-teaching Staff and Students	Scholarship, Stipend, ITI Apprentice	DGHE Haryana	2020/365	229718
Teaching, Non-teaching Staff and Students	Office Expenses	DGHE Haryana	2020/365	40000
Teaching, Non-teaching Staff	Travel Expenses	DGHE Haryana	2020/365	92235
All SC, BC, and meritorious students of the college	Scholarship	DGHE Haryana	2020/365	48000
Teaching, Non-teaching Staff	Medical Reimbursement	DGHE Haryana	2020/365	101701
Non-teaching Staff	Leave Travel Concession	DGHE Haryana	2020/365	83421

<b>8. Whether composition of IQAC as per latest NAAC guidelines</b>	<b>Yes</b>
<ul style="list-style-type: none"> <li>• Upload latest notification of formation of IQAC</li> </ul>	<a href="#">View File</a>
<b>9.No. of IQAC meetings held during the year</b>	<b>3</b>

<ul style="list-style-type: none"> <li>Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	No	
<ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	<a href="#">View File</a>	
<b>10. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	No	
<ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>		
<b>11. Significant contributions made by IQAC during the current year (maximum five bullets)</b>		
Promotion of online teaching-learning		
Successful organization of student centric extra-curricular events through college level committees		
Increased participation of faculty in varied career development programs		
Development of a vermicomposting pit in the campus		
Effective implementation of Covid-19 SOP in the campus		
<b>12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year</b>		
Plan of Action	Achievements/Outcomes	
<p>1. Planning to expediate the process of construction of new building.</p>	<p>A layout plan showing location of the proposed new building was prepared by the office of Chief Architect of Haryana vide job No. 1 and sent to The Executive Engineer, Provincial Division, PWD B&amp;R branch Panipat vide its letter no. 469 dated 19/01/2021 to examine the site of layout plan. With reference to this letter no. the office of The Principal, govt. College Israna was made a correspondence with the office of Director General,</p>	

	Higher Education, Haryana to allocate the funds for construction of new building vide letter no. GCI/21/189 dated 04/02/2021.
2. Discussion on proposal of developing a pit for worm composting in the campus g in the campus	Between the planted trees in the north side of main entrance a pit was dug for worm composting/vermi composting in the campus.
3.Planning to promote online teaching learning.	All the staff members created their subjects group on whatsapp and taught the students by providing the link of Google Meet/webex/Zoom as per time table and also created thier own you tube channel and upload video lecture on that.
4. Discussion on conducting student centric extra-curricular activities with NGO	As per Agenda, student centric many activities were conducted by the different cells/clubs/societies like Women Cell, Red Cross, Road Safety, Swami Vivekanand cell, NSS, Anti Sexual Harassment etc.
5. Planning to increase participation in faculty development programmes.	Sh. Sahil Sabharwal, Assistant Professor Deptt. of English of this college actively participated in 4 weeks online
6.Discussion on effective implementation of SOP (Covid-19).	To prevent the spread of Corona Virus, college well planned for Hand Sanitization, Keeping Mask on Mouth and Nose, Social Distancing and Thermal scanning etc.
7. Conformation of the minutes of last meeting of IOACHold on 19/12/20.	Approved
8. Considering and approxing Action taken report on the proposals of 2nd IQAC meeting	Approved

hold on 19/12/2020 (to be presented by the co-ordinator).	
9. Discussion on proposal of organizing online National FDP of online National Seminar under the aegis of IQAC.	The Faculty Development Programme in collaboration with the Govt. College, Madlauda and Govt. PG college, Safidon was organized on 'NAAC Assessment & Accreditation: An Overview' from 28th April 2021 to 29th April 2021 in which approx. 735 participants were participated from all over the India.
10. Discussion on conducting various activities under National Service Scheme and N.C.C.	NSS volunteers and NCC cadets contribute their valuable time with the Distt. Administration in income verification of the families for Pariva Pehachan Patra and also in maintain the SOP for Covid-19 during this pandemic period.
11. Discussion regarding online evaluation work of university examination.	Keeping in mind the situation of Covid-19, IQAC of this college planned to evaluate the answer books of onging examination of Kurukshetra University, Kurukshetra by online mode and also ensured the submission of evaluated marks through online mode to University.
12. Any other item with the permission of chairperson.	Nil
<b>13. Whether the AQAR was placed before statutory body?</b>	No
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>	
Name	Date of meeting(s)
Nil	Nil
<b>14. Whether institutional data submitted to AISHE</b>	

Year	Date of Submission
2020-21	18/02/2022
<b>15.Multidisciplinary / interdisciplinary</b>	
<b>16.Academic bank of credits (ABC):</b>	
<b>17.Skill development:</b>	
<b>18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)</b>	
<b>19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):</b>	
<b>20.Distance education/online education:</b>	
<b>Extended Profile</b>	
<b>1.Programme</b>	
1.1 Number of courses offered by the institution across all programs during the year	09
File Description	Documents
Data Template	No File Uploaded
<b>2.Student</b>	
2.1 Number of students during the year	709
File Description	Documents
Data Template	<a href="#">View File</a>

2.2		152
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year		
File Description		Documents
Data Template	<a href="#">View File</a>	
2.3		149
Number of outgoing/ final year students during the year		
File Description		Documents
Data Template	<a href="#">View File</a>	
<b>3.Academic</b>		
3.1		23
Number of full time teachers during the year		
File Description		Documents
Data Template	<a href="#">View File</a>	
3.2		18
Number of Sanctioned posts during the year		
File Description		Documents
Data Template	No File Uploaded	
<b>4.Institution</b>		
4.1		14
Total number of Classrooms and Seminar halls		
4.2		1110528
Total expenditure excluding salary during the year (INR in lakhs)		
4.3		40
Total number of computers on campus for academic purposes		



## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Govt. College is the single oldest co-educational Rural College in District Panipat under the Government sector and offers UG courses. The admission to various programmes conducted by Dept. of Higher education like Admission process is strictly done as per the rules framed by the Kurukshetra University Kurukshetra and Dept. of Higher education.

The college has a well defined and suitable mechanism for curriculum delivery, documentation and presentation. The curriculum scheme is categorical by the affiliating university. The course in terms of lecture, tutorials, seminars, laboratory sessions, fieldwork, projects and such other activities that are adherently followed. The curriculum conveyance through weekly/monthly lesson plans. The UG programmes have duration of three years consisting of six semesters of each course. The institution conveys the syllabus by manipulating modern technological teaching aids, smart classrooms; internet facility in the programmes and optimum use of ICT through audio-videos, language labs, and compulsory computer awareness classes has been well integrated in the process of curriculum delivery. The weaker students are supported through educational coaching and mentoring. The library with digital library in the campus provides a facility of books as well as a wide range of journals and academic references that strengthens the proper implementation of curriculum.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	<a href="http://gcisrana.ac.in/Home">http://gcisrana.ac.in/Home</a>

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The Academic Calendar is decided in the beginning of each session in accordance with directives and norms of the affiliating university of Govt. college Israna and of the parent Higher Education

Department of Haryana. The Semester System is followed in UG Courses and the semester exams are held in the month of November and December for the odd semester and April and May for the even semester. There is a prospective planning not only about the schedule for admissions, academic activities, vacations and examinations. Annual Athletic Meet, Talent Search competition, Cultural Fest, a weeklong NSS Camp and NCC training for cadets and important day celebration program are conducted on regular basis. Besides this, Women Cell, NSS, NCC and subject societies celebrate important days, social sensitivity and cross cutting issues such as women empowerment, gender equality, environment protection, internet utility and importance of social work. There is scrupulous adherence to the Academic Calendar and schedule of co-curricular and extra-curricular activities. The Continuous Internal Evaluation (CIE) system is followed in the college for encouraging among students effectively. The structured mechanism for internal assessment of students monitors students' .Class attendance, one class test and two assignments for twenty marks.

File Description	Documents
Upload relevant supporting documents	<a href="#">View File</a>
Link for Additional information	<a href="http://gcisrana.ac.in/Home">http://gcisrana.ac.in/Home</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.**  
**Academic council/BoS of Affiliating University**  
**Setting of question papers for UG/PG programs**  
**Design and Development of Curriculum for Add on/ certificate/ Diploma Courses**  
**Assessment /evaluation process of the affiliating University**

E. None of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	No File Uploaded
Any additional information	No File Uploaded

## 1.2 - Academic Flexibility

### 1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

#### 1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

NA

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	No File Uploaded

### 1.2.2 - Number of Add on /Certificate programs offered during the year

#### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

NA

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	No File Uploaded

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

NA

#### 1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

NA	
File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded
<b>1.3 - Curriculum Enrichment</b>	
1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	
<p>The college follows the curriculum as framed by the Kurukshetra University Kurukshetra and Dept. of Higher education. Teaching and learning of the subject but also incorporates necessary elements to make it relate with societal requirements. The burning issues related with environment sustainability, gender sensitivity, human values and professional ethics are the integral part of the syllabus taught in the college in different courses. It is difficult to mention all issue as they are interspersed in the curriculum but some key telling inclusions are mentioned here to indicate that the cross cutting issues are the core of teaching learning activities in the college . Students are awarded about environmental safety and sustainable development. Learning about environment and sustainable development are the key feature of the different courses of the syllabus taught in undergraduate classes in Geography. Eco system, climate change, population geography, environmental degradation, global warming and other such topics are the integral part of its curriculum. In addition vibrant Women Cell, the active Legal Literacy Cell and the socially conscious NSS and NCC units of the college organize programmes related to gender sanitization, human equality and women rights during session.</p>	
File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	<a href="#">View File</a>
<b>1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year</b>	

NA

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	No File Uploaded

**1.3.3 - Number of students undertaking project work/field work/ internships**

NA

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	No File Uploaded

**1.4 - Feedback System**

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni**

C. Any 2 of the above

File Description	Documents
URL for stakeholder feedback report	<a href="#">View File</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	<a href="#">View File</a>
Any additional information(Upload)	<a href="#">View File</a>

#### 1.4.2 - Feedback process of the Institution may be classified as follows

C. Feedback collected and analyzed

File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="https://docs.google.com/document/d/15tDqBP5P_jQJWUpJPO_unWf89ZwPuCTiE/">https://docs.google.com/document/d/15tDqBP5P_jQJWUpJPO_unWf89ZwPuCTiE/</a>

### TEACHING-LEARNING AND EVALUATION

#### 2.1 - Student Enrollment and Profile

##### 2.1.1 - Enrolment Number Number of students admitted during the year

##### 2.1.1.1 - Number of sanctioned seats during the year

1140

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

##### 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

##### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

333

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

1. The institution provides personalized attention to each and every student taking admission.
2. Within a month or so after admission, each department conducts class tests to assess the level of learning of students.
3. Besides, verbal tests and class interaction are taken into account to assess the extent of progress made by students.
4. Slow learners are identified and provided with more intense attention both inside and outside class, are asked to prepare answers of questions and get them corrected by their teachers to facilitate learning on their part.
5. Advanced students are encouraged to aim high and are helped by timely supply of reference books, and study materials.
6. Communications are maintained between parents and teachers so that parents can take the advice of teachers.
7. Students of a particular class are divided into groups and are assigned to the special care of a teacher, thus establishing a Mentor Mentee system which enables students to receive close attention from a particular tutor/mentor in addition to the accessibility of the faculty members in general.
8. Advanced learners are also encouraged to be supportive towards their less proficient class mates as peer support is a great morale booster.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	<a href="#">View File</a>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
709	23

File Description	Documents
Any additional information	No File Uploaded

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The institution, as is clear from its Strategic Plan has a vibrant policy on enhancing its academic scope with a view to introducing innovations across the range of its disciplines and improving the learning experience of its students.

1. Regular participation in students' seminars, inter-college debates, quizzes, micro-teaching, ecological events and gender-awareness programmes both in their home institution and other colleges enhance their learning experiences.
2. Students are encouraged to make literary contributions to the college magazine and college also organize academic and cultural programmes at times.
3. Students are specially initiated into the participatory model of learning through their volunteer services in the various cells of the college, such as the NSS unit, the Eco Club, Women's Cell, Legal Literacy Cell, Red Cross, Road Safety club etc.
4. The problem-solving methodologies in use are academic assignments, classroom debates, group discussions, interdisciplinary lectures, Laboratory Notebooks wherever applicable and independent cultural and athletic events.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

There are many benefits to using ICT to teach literacy. ICT allows the teacher to produce and modify resources quickly and easily. ICT in education improves engagement and knowledge retention: When ICT is integrated into lessons, students become more engaged in their work.



This is because technology provides different opportunities to make it more fun and enjoyable in terms of teaching the same things in different ways. In the Covid-19 period use of ICT tools increased a lot. Some of the ICT tools used by the faculty is:

List of software/E-content used for teaching learning Google classroom Microsoft teams Zoom Google meet Screen o metric Power point with voice over Youtube Webex Lecture notes Google quiz

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

23

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	No File Uploaded
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
mentor/mentee ratio	No File Uploaded

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

23

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

**2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)****2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

8

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<a href="#">View File</a>

**2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)****2.4.3.1 - Total experience of full-time teachers**

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

**2.5 - Evaluation Process and Reforms**

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The institution ensures that the mechanism for internal assessment is transparent and robust in terms of frequency and variety. The Transparency and Robustness Indices of the Mechanism of Internal Assessment:

1. The mechanism of internal assessment operates on a continuous basis.
2. All internal assessment-related decisions are taken in consultation with the teaching and non-teaching staff of the college.

3. The dates and other modalities pertaining to examinations are discussed in Staff meetings.
4. All internal assessment-related information is intimated to students and other stakeholders through notices on the college notice board and the institutional website.
5. The syllabus for the internal examinations is communicated to students during class interaction.
6. Academic calendar is uploaded on College website.
7. After every class test, answer scripts are returned to the students. The mistakes made by them are explained in detail by the concerned teacher, and guidance is given regarding the ways and means of improving future performances. Those performing well are lauded by the teacher so as to further boost their confidence.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

**The Transparency and Efficiency Indices of the Examination-related Grievance Redressal Mechanism:**

1. The institution has a transparent, time-bound and efficient mechanism for examination related grievance redressal.
2. For all Internal Examination related queries the respective Heads of Departments are empowered to act and adjudicate except for extreme cases when the intervention of the Head of the Institution may be necessary.
3. Any discrepancy in question pattern or marks award is addressed by the Examination Committee as soon as it is brought to its notice.
4. As the faculty members enjoy a good rapport with the students the latter do not hesitate to approach their teachers in case of any examination-related doubt in their minds.
5. Schedules for class tests are decided after taking into consideration students' demand for considerable time needed for preparation, and after results are communicated to them, they are free to voice their grievances, if any to the Head of the Department.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The institution has a Mechanism of Communication whereby program outcomes, program specific outcomes and course outcomes for all programs offered by it are stated and displayed on the website and communicated to teachers and students.

1. All internal examination results are communicated to students through concerned teachers and departmental Heads through a robust exchange of views.
2. For university examinations once the University uploads the results on its website, students are given access to various computers in the college campus for accessing their results.
3. Once the mark sheets are received from the University, the same are distributed to students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	<a href="http://gcisrana.ac.in/Data?Menu=BFcJrpmMV3E=&amp;SubMenu=SYWIjQOu/+4=">http://gcisrana.ac.in/Data?Menu=BFcJrpmMV3E=&amp;SubMenu=SYWIjQOu/+4=</a>
Upload COs for all courses (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Measurement of the outcomes of the POs, PSOs and COs, in a sense, is a crystallization of the variegated efforts of the institution to improve its academic quality for these quantified results provide, at a glance the degree of change registered. These outcomes represent numerical data which may be analyzed, compared and used to predict trends in the overall academic graph of the college.

The institution uses the following methods of measuring the attainment of POs, PSOs and COs.

1. After publication of results, mathematical calculation is applied to find out the pass percentage of POs, PSOS and COs.
2. In case of course outcomes, departmental faculty members meet the students for a stock taking, identify those whose performances have not been satisfactory, enquire about the reasons of underperformance and discuss with them corrective measures.
3. The Principal discusses programme outcomes with faculty members staff meetings, appreciates faculties for their efforts and encourages them to work harder for further betterment of performances.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

144

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<http://gcisrana.ac.in/Data?Menu=2cT+ANJDwsc=&SubMenu=5uDhveJ32A8=>

### RESEARCH, INNOVATIONS AND EXTENSION

#### 3.1 - Resource Mobilization for Research

**3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****N.A**

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

**3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year****3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year****N.A**

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

**3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year****3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year****N.A**

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	No File Uploaded

### 3.2 - Research Publications and Awards

#### 3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

##### 3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

05

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

#### 3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

##### 3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

06

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college is actively involved in the community development driven activities to fulfill its social responsibility and give students an experiential learning by enabling them to connect with the larger

social issues and make them socially responsible, sensitive and compassionate towards the needy. The extension activities encompass Gender Issues and Women Empowerment, Health and Nutritional Care, Environmental Conservation, Career and Entrepreneurial Guidance and Community Interactions. These are conducted by the units like NSS, NCC, Women Cell, Legal Literacy Cell, Eco Club.

Students sensitize the local community about healthy life practices with a primary focus on women and children and spread awareness on cleanliness, personal health and hygiene, AIDS, Gender Sensitisation, , Road Safety etc. Talks on nutrition, cleanliness and several other civic issues are delivered in the camps organised in these villages by the college. These often conducted talks and webinars on the socially driven ideas lead to inclusive development of students and teachers.

During the session 2020-2021 students of NSS enthusiastically participated in the celebration of Vigilance Awareness Week, Constitution Day, National Youth Day, Neta ji Subhash Chander Bose Jayanti, International Yoga Day etc that resulted in instilling patriotic emotions and further strengthened the unity in the students coming from diverse backgrounds.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### **3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year**

#### **3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year**

0



File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

**3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

11

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<a href="#">View File</a>

**3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year**

**3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	No File Uploaded

**3.4 - Collaboration**

**3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year**

0

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	No File Uploaded
Any additional information	No File Uploaded

**3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year****3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year**

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

**INFRASTRUCTURE AND LEARNING RESOURCES****4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

This college is in rural area with a vast lush green campus of 36 acres, 1 kanal & 4 Marlas. There are 10 classrooms, 02 computer labs with 25 computers each, one well established Chemistry lab, one well established Physics Lab, two fully equipped Geography labs with one Store Room, one girls common room, sepatate NSS and NCC rooms, one fully equipped Multi Gym, one Eduset cum Smart classroom,one seminar hall, libraryfully automated with soul:2.0, sports grounds for

football, basketball, volleyball and 400 mtr racing track. The courses offered by the college are BA, BSc. and B. Com. The available infrastructure is adequate for the smooth conduct of classes for the available courses in the college.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Government College Israna has a well established Multi Gym facility with availability of modern equipment in an area of approx.900 sq. ft. The equipment in the gym is maintained by way of inviting the technicians whenever required. The College has separate playgrounds for the sports of Kabaddi, Kho-kho, Basketball, Football and Volleyball. These grounds are well utilized by the students of the College resulting in many national and state positions for the College in various games. The College premises also have a wrestling hall with mat and 400 mtr Running Track in well maintained condition. The College also has indoor games facilities for Table Tennis and Chess. The College has two well maintained open stages for organizing Cultural activities. Although College doesn't have any full time music teacher or trainer for the cultural activities, at the time of Organizing Cultural activities Trainers are hired from outside.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

**4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.**

01

**4.1.3.1 - Number of classrooms and seminar halls with ICT facilities**

01

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

**4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)****4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)**

1.96

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

**4.2 - Library as a Learning Resource**

## 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The College Library is fully automated since 2018 with the software Soul version 2.0.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

**D. Any 1 of the above**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	No File Uploaded

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)**

**4.2.4.1 - Number of teachers and students using library per day over last one year**

**757**

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	<a href="#">View File</a>

### 4.3 - IT Infrastructure

#### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

This college has one smart class room and two computer labs with 40 computer Systems. The maintenance of the Computer Systems and updating of the software is carried out regularly. The replacement of the computer accessories like Key Boards, Mouse and projector lamps is also carried out as per the requirements. LAN facilities are provided in the computer labs and smart class room. An internet connection with a speed of 50 mbps is available in the college. The Computer Labs mainly cater to the 1st Year Undergraduate students for learning of Basic Computer science. Two Computer instructors are appointed in the college for teaching and guiding students for using these computer labs for academic purposes

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

#### 4.3.2 - Number of Computers

40

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

3.32

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The timetable is spread in a way as to ensure maximum utilization of the available classrooms. The computers and other lab facilities are utilized by all the enrolled students by segregating them into different practical groups. The college has a well set mechanism to maintain and improve the available facilities in the college. The principal is empowered to allow small repairs from the college funds and accordingly such repairs are handled at the college level. For major repairs and other such works, the Department of Higher Education Haryana is approached and accordingly tasks are completed. The college gets Grant for lab up-gradation and purchase of Library books annually. All the work is done by a set procedure which involves the assessment of the requirement, the calculation of estimate cost, the approval of administrative sanction, the formation of committees to get quotations from the open market, the comparing of the rates of the quotation, the approval of financial sanction, the placement of order and the final payment after the

work is completed. Thus, the college has well defined policies and procedures for maintaining, utilizing and upgrading the mentioned facilities.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

159

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

#### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

##### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

Nil



File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

**E. none of the above**

File Description	Documents
Link to institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

0

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

0

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student**

**A. All of the above**

**grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

**Nil**

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

**Nil**

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

**5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**

**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

Nil

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	No File Uploaded

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

Nil

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

The college does not have a formal student council during this time but it provides ample opportunities to students to work in tandem with teacher and other collegefunctionaries. Students are involved in variousacademic, cocurricular and extra curricular activities. Seminars, group discussions, Practicals and active class participation provide students a fair representation in teaching learning activities. The designated cells, such as NCC, NSS, Women cell, Legal Literacy cell and various subject societies function with student's support as they are involved in planning, arrangement, conduct and reporting of events organised by thesecells, Moreover, the students are involved in college administrative works by giving them responsibilities of various official works through Earn while you Learn schemeunder this scheme, they not only get the remuneration for the work done but also get an opportunity to know about administrative work of the college. Their suggestions for the benefits of student are in incorporated in the college functioning. Moreover, through students' assembly in the beginning of the session and informal teacher taught deliberations, students' opinion about college functioning is obtained and later on channelized for the quality enhancement of college activities. The feedback mechnism, student's grievance cell and tutorial group meetings are other platform for providing students evenues where they can share their opinion about college activities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**

**5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year**

30

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

#### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

**Not Yet Registered**

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**5.4.2 - Alumni contribution during the year (INR in Lakhs)**

**E. <1Lakhs**

File Description	Documents
Upload any additional information	No File Uploaded

### GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The Institution, since its inception is striving to achieve excellence in Academic activities to a greater extent for the students who belong to Rural areas because India is a country with approximately 65% rural population. It seems that the institution is successfully achieving its conceptual vision that "Education is the most powerful weapon which you can use to change the world." The

vision of the Institution is reflected from the mission statement to impart interdisciplinary knowledge about all the spheres of society, having a holistic and humane approach by inculcating traditional and cultural values for academic orientation and advancement of society. Apart from academic activities, the Institution is also inculcating cultural, traditional and sports values for the intellectual and physical growth of the students. Keeping in view the modern upbringing, traditional social values, globalization and post-liberalization era. The mission statement of the Institution is the embodiment of various needs of the society with a commitment to fulfil them. The mission statement also has taken into consideration the intellectual growth of students as well as of faculty Members. Besides, the mission statement is in itself is an epithet in defining the vision for future students and faculty members.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Internal Quality Assurance Cell (IQAC) is available/ College Council:

To ensure the organization's management system.

To interact with the stakeholders.

To reinforce a culture of excellence.

To identify organizational needs and strive to fulfil them.

For the development, implementation and continuous improvement.

Advisory Committee: There is the decentralization and bifurcation of the college committees among the various faculty members. Every faculty member in the institution is free to select and finalize the work according to the norms of the department of higher education. Each committee has 3 faculty members to assist the convener of specific committee.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The plan to apply for governmental as well as non-governmental grants for the development of the institution has been one of the most important planks of the Strategic Plan. The mobilization of financial resources, as one knows is of crucial significance for the growth of an institution.

#### Aspects of activity successfully implemented:

In fulfillment of this clause in the Strategic Plan, the institution applied for and received the following grants during the last 5-year cycle:

#### Governing Body:

The Governing Body as per the Constitution of the college has 5 members in the IQAC. IQAC is the main governing body of the college who work for the welfare of students as well as teaching and non-teaching Staff.

#### Administrative Set-Up:

The Principal and the Bursar form the nucleus of the administration with the former being the final authority in all financial matters. The Principal is the sole authority of the college nominated by the Department of higher education, Haryana and appointed mostly on the basis of Seniority from the teaching staff of the institution. The Principal is vested with the day-to-day running of the college. She/He has her team of senior and junior professors of the college to assign the committees and IQAC, the Teachers and the Head Clerk to assist the Principal for the discharge of their work.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

#### The Functions of Various Bodies:

There are various committees in the college and principal is the main incharge of all committees. The convener of the committee is sought to finalize any financial and non financial work in the concert of the Principal of institution. With the help of these committees and various governing body it is easy for the principal to look after the whole college smoothly.

#### Service Rules, Procedures, Recruitment and Promotion Policies:

Service rules and procedures are guided by the Department of higher education, Haryana, the Constitution of the college and the rules of the State Government as amended from time to time in this regard. The recruitment rules for the teaching staff are as per the Haryana Educational code and HPSC along with the eligibility criteria prescribed by the UGC; that for the non-teaching staff is as DGHE.

#### Grievance Redressal Mechanisms:

There are several Grievance Redressal Mechanisms including the Anti-Sexual Harassment Cell with its Internal Complaints Committee; the Anti-Ragging Cell; a Grievance Redressal Cell with complaints boxes prominently placed and the full implementation of the Right to Information.



File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	No File Uploaded

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	<a href="#">View File</a>

## 6.3 - Faculty Empowerment Strategies

### 6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Various govt schemes have been implemented in the institution. There are various schemes run by the department of higher education. So there are various schemes for the teaching and non-teaching staff in the college.

Teaching staff welfare schemes: GPF/NPS, GIS, Loan facility from the department for various reasons at the cheap interest rate. Maternity leave, Paternity leave and child care leave facilities are also available for the teaching staff.

Non-Teaching staff welfare schemes: GPF/NPS, GIS, Loan facility from the department for various reasons at the cheap interest rate. Maternity leave, Paternity leave and child care leave facilities for the non-teaching staff Festival advance, Festival bonus, Help with facilitation of bank loans.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

#### 6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

### 6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

#### 6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

31

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

#### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

There is a continuous Process of ACR in the various departments of the institution. There is the annual process of Appraisal System for teaching and non-teaching staff in the Institution. The Appraisal System in the form of ACR for the non-teaching staff has been done by the head of the department while Appraisal System for teaching staff has been done by the Principal of the College.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college is fully government-funded and receives financial assistance from the Haryana government. Haryana procurement rules and Haryana government, civil service rules. Students fees, grants,

and scholarship funding by the state govt. of Haryana. The conveners of various departments/ cells give their requirements which are approved by the principal followed by the purchase through the purchase committee as per the predefined producers and rules. The bursar along with the purchase committee keeps a vigilant eye on the purchase system. To make the system more transparent of all transactions.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institutional strategy for mobilization of the funds include time to time expenditure of money in various spheres of the academic and non-academic works for the welfare and philanthropic upliftment of the students. Many examples can point out here for the compliance of this criteria. The amount can be debited from various funds available in college and grants availed by the department of higher education from time to time. There are many funds that can be entertained such as Red Cross, NCC, NSS, Sports, Radhakrishnan Fund, A.F., Dilapidation, alumni, cultural fund etc. and various grants such as Library, Passport, Sports, NCC & NSS, Grant for cultural activities such as zonal youth festivals and annual college and state-level cultural programs. So such types of funds and grants can

utilize for various welfare activities likely clean water and sanitation, health and hygiene, many academics and co-curricular activities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC is pertaining to various planning and development aspects for the welfare of staffmembers and students. IQAC not only plan things but also focus on the effective implementation of decisions taken by them. It is also concerned with the ATR ( Action Taken Reports) of various academic and co-curricular activities after the finalization of any activity inside the collegecampus or outside.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC facilitate and motivate the faculty members for their career advancement and development through various research and innovation. IQAC help the faculty members for the paper presentation at the workshops, Conferences and seminars which always enhance the analytical and subject-specific persona of the faculty members. It also prepares the academic calendar for the college level following the academic calendar of the university. So the main role of IQAC is to increase the research temperament of the teachers and with the help of this aptitude any teacher work as the reformer in their specific subject and enhance their knowledge from time to time for the betterment of students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**E. None of the above**

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

## **INSTITUTIONAL VALUES AND BEST PRACTICES**

### **7.1 - Institutional Values and Social Responsibilities**

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

A Women Cell is fully operational in the college to facilitate the girl students and to work for promotion of gender equity. This cell plans and organizes diverse awareness programs, extension lectures, signature campaigns and competitions on women's rights, gender sensitization, health and nutrition, female feticide, save the girl child, etc. The cell also organizes 'self-defense training' for girl students to make them physically and mentally strong. Women cell committee members also extends the counselling and guidance facilities to the students.

The college has a well-furnished and air-conditioned common room

with smart television, three-seater metallic chairs, plastic chairs, cotton daris, dressing table, fans, LED lights, curtains, portraits, wall clock, inverter, etc. This room has five attached toilets and one bathroom with the facility of exhaust fans for ventilation, Sanitary Napkin Vending Machines, incinerators, dustbins, etc. A water cooler with RO facility is also available for girl students. A lady helper has also been provided for the common room to address their needs and requirements. The information about 'durga shakti app' and other women centric helpline numbers have been displayed in the common room to ensure the safety of girl students.

File Description	Documents
Annual gender sensitization action plan	<a href="https://gcisrana.ac.in/Data?Menu=RyLB1LZcrEc=&amp;SubMenu=tunZfm0nGhg=">https://gcisrana.ac.in/Data?Menu=RyLB1LZcrEc=&amp;SubMenu=tunZfm0nGhg=</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="https://gcisrana.ac.in/Data?Menu=RyLB1LZcrEc=&amp;SubMenu=tunZfm0nGhg=">https://gcisrana.ac.in/Data?Menu=RyLB1LZcrEc=&amp;SubMenu=tunZfm0nGhg=</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The college has approximately 36 acres of land and more than 5000 trees have been planted in the lush green campus. Initially, a practice had been adopted to bury the dry leaves of these trees instead of burning them to reduce the carbon footprints. Then a pit had been developed in the campus by Eco-Club for worm composting/vermicomposting using in order to dispose of leaves along with other

green waste. This recycled compost contributed in germination of seeds and growth of plants thereby maintaining a clean and green campus. Moreover, separate dustbins are available for dry and wet waste management. Liquid waste especially, human excreta generated from 29 toilets (15 for Men and 14 for Women) is being managed with the help of the Municipal sewage treatment plant. A 'Physical verification and write off committee' is available in the college to dispose of any type of electronic-waste produced by the computer lab. All the necessary rules and regulations are being followed while using and disposing various chemicals in the Chemistry Lab.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. landscaping with trees and plants

A. Any 4 or All of the above



File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Any other relevant documents	<a href="#">View File</a>

### 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

**D. Any 1 of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

**E. None of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college constantly strives for creating an inclusive and harmonious environment for all the stakeholders. The teaching and non-teaching staff members are from different regions, communities and financial backgrounds but they follow the principle of 'unity in diversity' wholeheartedly. The college adheres to the weightage policy and reservation policy during admission process in letter and spirit. Scholarships are provided to all poor and down trodden students to encourage them. Cultural fest and talent hunt program is organized in multi-lingual mode to promote cultural diversity and tolerance. Gender sensitization programs are arranged on a regular basis to inculcate the ideals of a 'gender-just society' amongst the students. National and international commemorative days, events and festivals are celebrated regularly to propagate national integrity and religious sensitivity. Celebrations on Communal Harmony Day on 20th August, Non-violence Day on 02 October, and Human Rights Day on 10 December, are also pointed towards the efforts of the college to instill the idea of tolerance and harmony amongst students and staff. Extension activities such as rallies, discussion program, signature campaigns, etc. are organized for the local community to bring communal harmony and sensitization.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college observes Constitution Day or National Law Day every year on 26 November to commemorate the adoption of constitution of India. The students of NCC discuss the objectives and composition of constitution of India and also read 'The Preamble' for all. National festivals such as Independence Day and Republic Day are celebrated to recollect about constitutional rights provided by the constitution and duties of every citizen towards the country. The hoisting of National Flag and singing of 'vande matram' are also performed on these occasions to promote the values of patriotism and brotherhood. Thought of the day/Indian Values committee is writing inspirational thoughts on blackboard every day to teach the students about high moral values and principles of an ideal life. National Voters' Day is organized on 25th January by Voter Registration committee to encourage the students to take part in political process by casting their votes during elections. Road Safety Club and Traffic Interpretation Cell has organized diverse activities to impart the knowledge about traffic rules, traffic regulations, and responsibilities of road users. Legal Literacy Cell is organizing many activities regularly to usher in awareness amongst student and staff members about legal rights and responsibility of every citizen.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized**

C. Any 2 of the above

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

#### 7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college celebrates various National and International commemorative days, events and festivals with great fervor and spirits. National festivals like Independence Day and Republic Day are celebrated to solidify the patriotic feelings in all. The college commemorates birth/death anniversaries of Great Indian Personalities and youth icons such as Mahatma Gandhiji, Sardar Vallabhbhai Patel, Swami Vivekanand, Shaheed Bhagat Singh, Subhash Chandra Bose, etc. Many interactive session, competitions, oath ceremonies, expert talks etc. are arranged to discuss the ideologies of these luminaries. The college is also participating in the nationwide programs such as 'Run for Unity', 'Swachh Bharat Abhiyan', 'Aatamnirbhar Bharat Abhiyan' wholeheartedly during 2020-21. The NSS day, NCC day, and 'National Youth Day' are celebrated with great exuberance. Many activities are planned on International Women's Day and National Daughter's Day mark with the aim to create awareness about women's rights and gender equality. Every year 'Yoga Day' is being celebrated to motivate the students for adopting a healthy and balanced lifestyle. World ozone day, world environment day, Car Free day, are also observed to create awareness about need of preservation and protection of environment.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

### BEST PRACTICES LINK 2020-21

<http://gcisrana.ac.in/Data?Menu=ROFj+/eyOLA=&SubMenu=EZMZRwPErRw=>

#### FIRST BEST PRACTICE

##### 1. Title of the Practice

Gender Sensitization

##### 2. Objectives of the Practice

To generate awareness for promotion of gender equality and removal of gender-based discrimination.

##### 3. The Context

Many activities are planned and implemented to generate gender sensitivity in nearby rural areas.

##### 4. The Practice

This practice is performed throughout the year under the aegis of varied committees.

##### 5. Evidence of Success

Various Photos, news clipping from various newspapers, along with list of beneficiaries of self-defense training.

##### 6. Problems Encountered and Resources Required

Lack of specific gender sensitization training to students and paucity of funds.

#### SECOND BEST PRACTICE

##### Title

Promoting Sports Activities and National Cadet Corps (NCC)

**Objectives**

To inculcate the qualities of character, courage, discipline, spirit of adventure and sportsmanship among the youth.

**The Context**

The college facilitates and encourage the students to hone their skills and become role models for other youth.

**The Practice**

The Sports department and one unit of NCC comprising 50 students is operational.

**Evidence of Success**

Various Photos, news clipping, list of winners in sporting activities.

**Problems Encountered**

Shortage of synthetic mattress for wrestling, unavailability of mentorship program with experts.

File Description	Documents
Best practices in the Institutional web site	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.3 - Institutional Distinctiveness**

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

One of the distinctive practices of the institution is 'Promoting Sports Activities' in local community to inculcate the qualities of character, courage, discipline, spirit of adventure and sportsmanship among the youth to make them useful citizens. This college is situated in rural area of Haryana and youth is naturally inclined towards sporting activities as well as Armed Forces. The college facilitates and encourage the students to hone their skills and become role models for other youth in their neighborhood community. The Sports department is actively contributing to create a suitable environment for the students so that they could compete in different inter college, state level, and national level games

like athletics, wrestling, boxing, and kho-kho, etc. One unit of NCC comprising 50 students is also successfully operating in the college to teach the students about the ideals of national service and to motivate them to choose a career in the Armed Forces. Shortage of synthetic mattress for wrestling and unavailability of mentorship program with experts/coaches are two main problems being faced while conducting this distinctive practice. Various Photos, news clipping from various newspapers, list of winners in sporting activities along are evidence of success of this practice.

Link:

<http://gcisrana.ac.in/Data?Menu=ROFj+/eyOLA=&SubMenu=EZMZRwPEnrw=>

File Description	Documents
Appropriate web in the Institutional website	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 7.3.2 - Plan of action for the next academic year

1. To enable this rural college to get the brand name in its local jurisdiction.
2. To work for upgradation & updation of knowledge & use of technology by faculty & students.
3. To organize programmes & activities for the benefit of the community & other stake holders.
4. To encourage the faculty to attend online nation/international seminars/orientation courses, refresher courses, short term courses & facilitate research culture in faculty & students.
5. To create awareness & take initiatives for the environment by developing saplings from the self pollination process & preparation of vermi-composite under the activities of eco club of the college.
6. To strengthen the mentor-mentee system & to organize Parents Teacher Meeting (PTM) during the session.
7. To make & strengthen the relationship of alumni & institution.
8. To continue to organize extension activities for the benefit of the society & to create awareness on various social issues by NSS, NCC & Swami Vivekanand youth cell, Nature interpretation cell, Red Ribbon Club, Traffic interpretation etc.
9. To expediate the process of new building & repair of existing seminar hall and main gate of the college.
10. To pertain the academic & annual activities calendar for the session 2021-22.

