

REPORT ON APPRENTICESHIP PROGRAM

Session 2024-25

Government P.G. College, Israna (Panipat) has been successfully running an Apprenticeship Program every year with the aim of providing practical exposure and skill development opportunities to young learners.

Objective of the Program

The apprenticeship initiative is designed to Provide hands-on training in professional skills. Bridge the gap between theoretical learning and workplace requirements. Prepare participants for future employment opportunities by enhancing their technical and communication skills.

Fields of Apprenticeship Offered

Our college offers apprenticeship opportunities in the following areas:

1. COPA (Computer Operator and Programming Assistant):

Training in basic computer operations, programming fundamentals, MS Office, and internet usage. Practical exposure to software applications and data handling.

2. Steno-Typist (English & Hindi):

Training in shorthand writing and typing skills.

Focus on speed and accuracy in both English and Hindi typing. Preparation for clerical and secretarial roles.

3. Library Apprenticeship:

Training in library management, cataloguing, issue-return system, and digital library handling.

Practical exposure to library automation software and user services.

Training Details for Session 2024-25

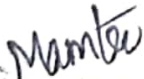
During the academic session 2024-25, the college trained 4 students under this program: 3 Male Students, 1 Female Student. All the participants successfully completed their training and gained valuable hands-on experience in their respective fields.

Program Benefits

Participants gained real-world exposure under the supervision of experienced faculty and staff. Improved technical skills, typing/shorthand proficiency, and library management knowledge. Increased employability and better preparedness for government and private sector opportunities.

Conclusion

The Apprenticeship Program for session 2024-25 was a success, as all participants completed their training effectively. Government P.G. College, Israna, remains committed to continuing and expanding this program in future sessions to benefit more students and contribute to skill development in the region.


Signature
(Convener)


Principal
Govt. P.G. College, Israna