

Official Formation of  
 Internal Quality Assurance Cell  
 Government College, Issran,  
 Panipat.

Session 2020-21.

Memo No: GCI/2020/3628 A

Dated : 09/12/2020

A committee of the following members was constituted by the Principal, Dr. Sandeep Kandelwal on dated 09/12/2020.

Sr. No.	Designation	Name.
1.	chairperson	- Dr. Sandeep Kandelwal
2.	coordinator/convenor	- Dr. Rajpal Kaushtik
3.	members	- Dr. Preeti Gupta Sh. Pawan Kumar Sh. Pawan Daljeet Kumar
4.	Local Administration	- Sh. Titender Sharma B. D. P. O. Issran
5.	Industry	- Sh. Sanjeev Kumar manager (N.R.) Ultra Tech Cement - Pardhans (Issran)
6.	Local Society	- Sh. Zile Singh (Retd.) Senior most Asst. Prof. Govt. college, Issran. - Sh. Dharambal Jaglan Social worker.
7.	Students representatives	- 1. Mr. Vijay, Bcom 3 <sup>rd</sup> Sem R.No. 2084910010 2. Ms. Renu, BA 3 <sup>rd</sup> Sem, R.No. 2084620007

P.T.O.

8. Alumni Representative -
- Mr. Ajay Kumar (2004-05)  
Correspondent Dainik  
Bhaskar, Essang
  - L. Ms. Kirati (2016-17)  
MA (History, NET)  
Teaching.

~~Call to TSAC~~  
9/11/20

~~Principal~~  
09/11/21

Date / /  
DELTA Pg. No. 57  
~~1st~~ meeting of IOAC to fix Agenda for meeting to be held on  
19/12/20  
Government College, Issang, Panipat

Internal Quality Assurance cell (IOAC)

memo. GCI/2020/3661A

Dated 16 Dec 2020

### Notice

A Notice has been issued to inform the IOAC members regarding a meeting scheduled on December 19, 2020 at 12:30 pm in the office of principal.

### Proposed Agenda:

- ⇒
- 1 Planning to expedite the process of construction of new building.
  - 2 Discussion on proposal of developing a pit for ~~worm~~ worm composting in the campus
  - 3 Planning to promote online teaching-learning.
  - 4 Discussion on conducting student centric extra-curricular activities with NGO
  - 5 Planning to increase participation in faculty development programmes.
  - 6 Discussion on effective implementation of SOP (Covid-19)

Convener IOAC  
~~[Signature]~~  
16/12/20

[Signature]  
Principal

1st meeting of T.O.A.C

Govt. College, Jhansi (Pril)

Memorandum G.O./20/3671-A

Dated: 19/12/2020

As earlier, Agenda was fixed on 16/12/2020 for the meeting organized today on 19/12/20 following are the minutes of this meeting:

1. Agenda: 1 ⇒ Planning to expediate the process of new building construction work.  
minutes: Dr. Raj Pal Kaushik shered about the progress of new building construction work and discussed the requirements to accelerate this work.

2. Agenda: 2 ⇒ Discussion on proposal of developing a pit for worm composting / Vermicomposting in the campus.

minutes: As per the discussion, the place was finalized for worm composting using earth worms and other biodegradable wastes. The responsibility to develop and maintain this system had been assigned to Sh. Daljeet Kumar, Assistant Professor of history of this college.

3. Agenda: 3 ⇒ Planning to promote online teaching-learning.  
minutes: Considering the importance of online teaching-learning mode of study at this juncture, the committee discussed about extended usage of online applications by teachers. Some of the application suggested are google-meet, google-forms, whatsapp group, youtube and quizzes.

4. Agenda.4 → Discussion on conducting student centric extra-curricular activities preferably in collaboration with any N.G.O.  
minutes: The committee members suggested to focus on environmental awareness and social welfare activities such as Blood donation camp, tree plantation, Electoral Awareness, Road safety, Gender Sensitization, ~~plan~~ cleanliness drive under Swachh Bharat mission. Responsibility to conduct these activities had been assigned to existing Committees/ cell of the college.

5. Agenda.5 → Planning to increase participation in Faculty Development Programs.  
minutes: The committee members discussed the need and the nature of various 'Faculty Development Programs' that are being organized these days. They agreed on encouraging the faculty to participate in programs such as ~~class~~ orientation/ Induction Programme, Refresher courses, E-content Development workshop, training programmes etc.

6. Agenda.6 → Discussion on effective implementation of S.O.P (Covid-19).

minutes: The committee members unanimously decided to increase the efforts of implementing standard operating procedure (SOP) Covid-19 to curb the spread of corona virus in the campus. Activities were planned to usher in awareness amongst students pertaining to measures of preventing of spread of corona virus disease.

Committee members

special invitees

Recte

- 1. Dr. Reeti Gupta (A/P Commerce)
- 2. Sh. Ravi Kumar (A/P Economics)
- 3. Sh. Rajeev Kumar (A/P History)
- 1. Sh. Jitender Sharma (BDO)
- 2. Sh. Vinay Kumar - Manager (H.R.M. (Girls' cement))
- 3. Sh. Nilesh Singh - Retired Senior Lecturer & Asst. Professor
- 4. Sh. Dharampal Aglan - Social worker

Students Representatives:

Dharampal Aglan  
Signature

- 1. Mr. Vijay, Bcom Vth Sem. - 2084910010.
- 2. Ms. Renu, BA Vth Sem - 2084620007 Renu

Alumni Representatives:

- 1. Mr. Ajay Kumar (2014-15), Correspondent Dainik Bhaskar Jessang
- 2. Ms. Kirti (2016-17) MA (Dist.) NET, Teaching Plus

19/11/20  
A.C.

Dinesh  
Principal

Government college, Tarsane (Panipat)

Internal quality Assurance cell (IQAC)


Dated: 3/04/2021

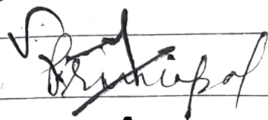
Notice

All the members of Internal quality Assurance cell (IQAC) are informed that a meeting of IQAC has been scheduled on April 13<sup>th</sup> at 12.30 pm in the office of the principal, presence of all members of IQAC in the meeting is solicited.

Agenda of meeting:

1. Confirmation of the minutes of last meeting of IQAC held on 19/12/20.
2. Considering and approving Action taken report on the proposals of 2nd IQAC meeting held on 19/12/2020 (Topic presented by the coordinator)
3. Discussion on proposal of organizing 'online National FDP' or online National Seminar under the aegis of IQAC.
4. Discussion on conducting various activities under National Service Scheme and N.C.C.
5. Discussion regarding online evaluation work of University examination.
6. Any other item with the permission of chairperson.

  
3/4/21  
Coordinator

  
Principal

1<sup>st</sup> meeting

Government college, Essare (Banipat)

IOAC meeting

Memo No. GC/21/469A

Dated 13/04/21

The following agenda items were discussed and deliberated upon in the <sup>2<sup>nd</sup></sup> IOAC meeting.

Agenda 1: Confirmation of the minutes of the last meeting of IOAC held on 19/12/2020.

minutes: Dr. Rajpal Kaulik, coordinator IOAC read out the minutes of the previous meeting in order to get those confirmed by the committee members.

Agenda 2: Considering and approving Action Taken Report on the proposals of 2<sup>nd</sup> IOAC meeting held on 19/12/2020.

minutes: Dr. Rajpal Kaulik, coordinator IOAC presented the Action Taken Report (ATR) on the resolutions of the 2<sup>nd</sup> IOAC meeting (Annexure - I, presented on the table) (Attached) - approved.

Agenda 3: Discussion on proposal of organizing 'online National FDP or 'online national Seminar' Under the aegis of IOAC.

minutes: The committee members discussed the importance of various online 'Faculty Development Programmes' and webinars <sup>which</sup> ~~that~~ are being organized these days. They proposed to organize one such programme in the months of April in joint collaboration with GCW Madlands and GC Safidon. Given the significance of



NAAC Accreditation in quality improvement, it was decided to conduct a webinar on 'NAAC Assessment and Accreditation'.

Agenda 4: Discussion on conducting various activities under National Service Scheme (NSS) and N.C.C.

minutes: considering the importance of NSS & NCC in holistic development of students, various activities for environmental awareness and social welfare were planned.

Agenda 5: Discussion regarding online evaluation work of University examination.

minutes: The decision was taken to streamline sheet evaluation work, problems related with online examination system were discussed and necessary solutions were proposed.

Dr. Rajal Kauriak Coordinator IOAE and Principal ACI thanked all the members for their active involvement & constructive suggestions.

Committee members.

- 1. Reeth
- 2. Jay
- 3. [Signature]

Student representatives

- 1. Vijay
- 2. Renu

[Signature] 3/5/24

- Special invitees
- 1. [Signature]
  - 2. Dayan
  - 3. Anish
  - 4. [Signature]

Alumni's representatives

- 1. Anil
- 2. Jyoti

[Signature]  
Principal

Government college, Issas (Panipat)

Internal quality Assurance Cell (IQAC)

Dated: 03/07/2021

Notice

All the members of IQAC are informed that a meeting of IQAC has been scheduled on 13/07/21 dated \_\_\_\_\_ in the office of the Principal of this college. Presence of all worthy members of IQAC in the meeting is solicited.

Agenda of meeting:

1. Confirmation of the minutes of the last meeting of IQAC held on 13/4/2021
2. Considering and approving of Action taken Report on the proposals of 3rd meeting of IQAC held on 13/4/2021.
3. Planning pertaining to Academic and activities calendar for 2021-22.
4. Planning to encourage the faculty members to attend online national Seminar / orientation course / Refresher course / Short term course to enhance their knowledge.
5. Discussion on proposal of conducting Parents-Teacher meeting for first year students.
6. Planning to strengthening the mentor-mentee system in the college.
7. Discussion on subject combinations, Seat matrix or other relevant issues related to online

Admissions 2021-22-

Principal  
 Co-ordinator

Principal

3rd meeting of IOAC, G.C. Issang  
4th meeting dated 13/07/21.

Dated 13/07/2021

Memo No. GCI/21/675A

The following agenda items were discussed and approved <sup>consensus</sup> ~~deliberatively~~ in the 4th meeting of IOAC of this college held on 13/07/21.

1. Agenda 1: Confirmation of the minutes of the last meeting of IOAC held on 13/04/21.

Minutes: Dr. Rajfal Kausik, co-ordinator of IOAC, read out the minutes of the previous meeting in order to get these confirmed by the Committee members.

2. Agenda 2: Considering and approving of ATR on the proposals of 3rd meeting of IOAC held on 13/4/21.

Minutes: Dr. Rajfal Kausik, Coordinator of IOAC presented the ATR of 3rd meeting of IOAC on the table to consider & approve (Annexure - attached) - approved.

3. Agenda 3: Plan pertaining to Academic and annual activities calendar for the session 2021-22.

Minutes: As per above agenda planning of academic & annual activities calendar is discussed and work allotted to Sh. Pawan Kumar, assistant professor, Economics of this college.

4. Agenda 4: Planning to encourage the faculty members to attend online national/International Seminars/ orientation courses/ refresher courses/ short term course

to enhance their knowledge.  
minutes: Agenda was discussed and emphasized on importance of these courses and decision was taken to encourage the faculty members to do so as taken into consideration as per agenda.

5. ~~Discuss~~ Agenda 5: Discussion on proposal of conducting Parents - Teacher meeting for 1st year students.

minutes: As per agenda, committee members discussed and gave consent to conduct the Parents - Teacher meeting not for only 1st year, but for all students. Also discussed its importance.

6. Agenda 6: Planning to strengthening the mentor-mentee system in the college.

minutes: IOAC Committee discussed the importance of mentor-mentee meetings for the overall development of the students and decide to strength the same.

7. Agenda 7: Discussion on subject combination, seat matrix or other relevant issues related to online admission 2021-22

minutes: committee members discussed the agenda as above and suggested to do ~~the~~ as per agenda and available infrastructure & subject combination as already available.

8. Agenda 8: IOAC of this college will plan for a career counselling programme.

minutes: A career counselling programme will be organized in collaboration with Deptt. of social work of PPSMR, Khanpur Kalan. ~~Contd.~~

Committee members

1. ~~Pratik~~ 13/7/22
2. ~~Pratik~~ 13/7/22
3. ~~Pratik~~
4. ~~Pratik~~

Special Invites

1. ~~Pratik~~ (BDO, BDO)
2. ~~Pratik~~
3. ~~Pratik~~
4. ~~Pratik~~

Student representatives

1. ~~Pratik~~
2. ~~Pratik~~

Alumni representative

1. ~~Pratik~~
2. ~~Pratik~~ 13/7/22
3. ~~Pratik~~ 13/7/22
4. ~~Pratik~~

~~Pratik~~  
Principal